



Republic of the Philippines  
**Department of Education**

REGION IV- A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

06 January 2026

NOTICE OF MEETING

Tracking No.: 005


**COORDINATION MEETING OF PERFORMANCE MANAGEMENT TEAM (PMT)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

Please be informed that there will be a meeting on **January 8, 2026 at 1:00 o'clock in the afternoon** at the **ASDS Conference Room** to discuss the following agenda:

1. Submission of OPCRF and IPCRF 2025, with Rating
2. Submission of OPCRF and IPCRF 2026 Commitment

Your 100% attendance is hereby enjoined.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Enclosure 1

LIST OF PARTICIPANTS

Name	Designation	Position
Dr. Herbert D. Perez, CESO VI	Chairperson	Assistant Schools Division Superintendent
Dr. Imelda C. Raymundo	Co-Chairpersons	CES-SGOD
Dr. Edwin R. Rodriguez		CES-CID
Conrado C. Gabarda		Administrative Officer V
Marife R. Lagar		Planning Officer III
Grasiela L. Hernandez	Members	Human Resource Management Officer II
Agnes M. Luzadas		Accountant III
Dr. Gener C. Delos Reyes		Representative, Division School Heads Association
Sigrid F. Tibordo		Representative, Division Teacher Association
Louie L. Fulleo		Level II Representative, DepEd National Employees' Union (NEU)
Montano L. Agudilla Jr.		Senior Education Program Specialist-SMME
Dr. Luzviminda E. Saldares	Secretariat	Senior Education Program Specialist-HRDS
Angelique Joy H. Estole		Administrative Aide VI
Aerylle Z. Saberola		Administrative Assistant III
Arceo F. Divinagracia	Observer	PTA Division Federation Representative